

POSITION	Deputy Director IFMIS Transformation – Systems & Services	QUALIFICATIONS & EXPERIENCE	<ul style="list-style-type: none"> ▪ M. Sc. Computing & Information Technology, and 5 years of similar agency management experience, with business transformation, or ▪ B. Sc. Computing & Information Technology, and 10 years of similar agency management experience, with business transformation ▪ Business process engineering, Change Management, Advanced JasperSoft, Visual Studio, Office, Microsoft .Net & SQL Server developer experience would be an asset
REPORTS TO	Director IFMIS Transformation, ICT Unit		
JOB TYPE	4- year contract		
JOB DESCRIPTION	<ul style="list-style-type: none"> ▪ Lead and manage a team of Developers to provide enterprise strength systems, as required, to support the Ministry of Finance (MoF), policy, planning, budgeting and Public Financial Management (PFM) programme across the Government of the Cooperative Republic of Guyana (GCRG) via the Integrated Financial Management Information System (IFMIS) Local Area Network (LAN), and 42+ agency Wide Area Network (WAN) ▪ Act for the Director IFMIS Transformation, ICT Unit as required ▪ Develop a programme together with Director IFMIS Transformation, ICT Unit, to cross-train all ICT Unit IFMIS Transformation Analysts ▪ Manage the development, implementation, and maintenance as required, of the interfaces to all the relevant systems data required by the IFMIS datastore ▪ Support business processes engineering/reengineering for all IFMIS principal business areas ▪ Develop quality assurance plans, and user acceptance tests, for all systems with IFMIS principal business area owners' inputs ▪ Develop training presentations/operations manuals for all IFMIS software end users ▪ Deliver Microsoft Office end user training ▪ Maintain an asset and licences register for all software and training material ▪ Provide support to the IFMIS/PFM business transformation programme through change management plans ▪ Prepare IFMIS Transformation - Systems and Services quarterly reports on IFMIS support delivery across the LAN and WAN ▪ Provide IFMIS Transformation - Systems and Services inputs to an ICT Unit Training Calendar for all ICT Unit staff, MoF LAN users, and IFMIS WAN users ▪ Develop technical documentation for all systems to an agreed standard ▪ Provide support to the Director IFMIS Transformation, ICT Unit as instructed 		
KEY PERFORMANCE INDICATORS	<ul style="list-style-type: none"> ▪ IFMIS must have 24/7 availability across its LAN and WAN, outside of agreed scheduled downtime ▪ ICT Unit, IFMIS Transformation - Systems and Services staff must take at least one recommended course in the ICT Unit Training Calendar each year ▪ Number of training courses completed, and passed ▪ Achievement of annual work programme agreed with Director IFMIS Transformation, ICT Unit ▪ Execution of procurement plans as scheduled 		