

POSITION	IFMIS Transformation Analyst	QUALIFICATIONS & EXPERIENCE	<ul style="list-style-type: none"> ▪ B. Sc. Computing & Information Technology ▪ Business Process Engineering, Change Management, JasperSoft, Office, Visual Studio, Microsoft .Net & SQL Server developer experience would be an asset
REPORTS TO	Deputy Director IFMIS Transformation – Systems and Services		
JOB TYPE	3- year contract		
JOB DESCRIPTION	<ul style="list-style-type: none"> ▪ Provide enterprise strength systems, as required, to support the Ministry of Finance (MoF), policy, planning, budgeting and Public Financial Management (PFM) programme across the Government of the Cooperative Republic of Guyana (GCRG) via the Integrated Financial Management Information System (IFMIS) Local Area Network (LAN), and 42+ agency Wide Area Network (WAN) ▪ Develop, implement, and maintain the interfaces to all the relevant systems data required by the IFMIS datastore ▪ Develop, implement, and maintain IFMIS dashboards and reports ▪ Assist with developing quality assurance plans, and user acceptance tests, for all systems with IFMIS principal business area owners' inputs ▪ Conduct unit testing of systems, dashboards, reports ▪ Train end users in the used of Microsoft Office ▪ Assist with development of training presentations/operations manuals for all IFMIS software end users ▪ Assist with providing support to the IFMIS business transformation programme though change management plans ▪ Assist with preparing Transformation – Systems and Services quarterly reports on IFMIS support delivery across the LAN and WAN ▪ Provide Transformation – Systems and Services inputs to an ICT Unit Training Calendar for all ICT Unit staff, MoF LAN users, and IFMIS WAN users ▪ Assist with developing technical documentation for all systems to an agreed standard ▪ Assist with providing support to the Director IFMIS Transformation, ICT Unit as instructed 		
KEY PERFORMANCE INDICATORS	<ul style="list-style-type: none"> ▪ IFMIS must have 24/7 availability across its LAN and WAN, outside of agreed scheduled downtime ▪ Number of training courses completed, and passed ▪ Number of incidents in written software ▪ Achievement of annual work programme agreed with Deputy Director IFMIS Transformation – Systems and Services 		