

**GOVERNMENT OF GUYANA  
MINISTRY OF FINANCE**

**VACANCIES**

The Ministry of Finance is inviting applications from suitably qualified persons to fill vacancies for **Systems Analysts:**

The successful candidates will be responsible for advising on software/hardware requirements and procurement; setting up and configuring Server and maintaining connectivity; developing and maintaining internal and external standard operating procedures and system support procedures; developing and maintaining intranet and websites; developing and testing disaster recovery strategies for all critical systems; developing and maintaining LAN and WAN operations; providing remote access for line agencies as required; implementing backup and security procedures for maintaining a high standard of database and equipment security and integrity; developing software to enhance business productivity; ensuring that all users of systems continually receive adequate training and support; ensuring that all documented support procedures are carried out; discussing all development related issues with the Head of the Information Communication Technology Unit (ICTU); and performing any other related duties for the smooth functioning of the Ministry of Finance.

**Minimum Qualifications:**

- Suitable candidates should possess a Bachelor's Degree in Computer Science or Information Technology from a recognized university.
- Relevant experience would be an asset.

Interested candidates should submit their applications and Curriculum Vitae no later than May 24, 2021, to:

Finance Secretary  
Ministry of Finance  
49 Main and Urquhart Streets  
Georgetown

or

Email to [jobs@finance.gov.gy](mailto:jobs@finance.gov.gy)

Please indicate the post applied for on the top left-hand corner of the envelope.