

GOVERNMENT OF GUYANA  
MINISTRY OF FINANCE

VACANCIES

The Ministry of Finance is inviting applications from suitably qualified persons to fill the following vacancies:

**1) Economic and Financial Analysts**

The successful candidates will perform various functions, including budget preparation and execution, expenditure planning and management, monitoring and evaluation, projects research, macroeconomic analysis and revenue forecasting and planning.

**Minimum Qualifications:**

- Suitable candidates should possess a Bachelor's Degree in Economics, Accounting, Management or other relevant field from a recognized university.
- Post Graduate qualification and relevant experience would be an asset.

**Immediate benefits include:**

Exposure to macroeconomic planning, management, and analysis, as well as short-term training opportunities to support the analytical job requirements.

**2) Valuation Officers**

The successful candidates will be responsible for providing a sound basis for the accurate/fair assessment by the Guyana Revenue Authority and Local Government authorities on properties owned by government, private agencies, and individuals in respect of estate duty, property tax, rating (land and water rates) compulsory acquisition and rental and sale.

**Minimum Qualifications:**

- Bachelor's Degree in Architecture, Quantity Surveying, Civil Engineering, Civil with Environmental Engineering, Architectural and Building Technology, Land Surveying, Land Administration and Management or other relevant field from a recognized university.
- Relevant experience would be an asset.

**3) Valuation Field Officers**

The successful candidates will be responsible for assisting the Valuation Officers in training subordinates, inspecting properties, preparing and serving notices of intended surveys, computing land and building area, giving evidence at appearances appeals, and determining the market value of properties for sale or rental.

**Minimum Qualifications:**

- Diploma in Building and Civil Construction, Building and Civil Construction Certificate, Certificate in Architectural Drawing or other relevant qualification from a recognized tertiary institution.

Interested candidates should submit their applications and Curriculum Vitae no later than May 12, 2021, to:

**Finance Secretary**  
**Ministry of Finance**  
**49 Main and Urquhart Streets**  
**Georgetown**  
**or**  
Email to [jobs@finance.gov.gy](mailto:jobs@finance.gov.gy)

**Please indicate the post applied for on the top left-hand corner of the envelope.**